**NPQML: Sponsor Guidance**

To successfully complete their NPQML, Participants must lead an improvement project within their team, lasting at least 2 terms, to improve pupil progress (Part A) and team capability (Part B).

As their Sponsor you should be in a position (in terms of your work/professional relationship with the participant) to provide comments about the participant relating to the competency outlined below. In order to do so we recommend that the Sponsor is:

* The regular point of contact and support for the Participant throughout their completion of the NPQML;
* Senior in position to the Participant.

We recommend that the Sponsor and Participant meet regularly throughout the design, implementation and evaluation stages of their project to discuss approach, progress, successes and challenges. This will help ensure that the Sponsor can gather evidence relating to the key competencies outlined below. We also recommend that the Participant and Sponsor identify other key interaction points e.g. meetings which the Participant is leading as part of their project, which will further support the Sponsor to gather the required evidence.

To support you in your role please find links to the relevant resources here:

* [NPQ Mark Scheme](https://ambitionschoolleadership.box.com/s/7vkahlk3l2xlry7auf350jffb8njdwlp)
* [NPQML Curriculum and Assignment Overview](https://ambitionschoolleadership.app.box.com/file/458091470532)

**NPQML: Template for Sponsor Comments**

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| **Participant name:** | **Participant school:** |
| **Project title:** | |
| **Project summary (including goal and approach):** | |
| **Sponsor name:** | **Sponsor school:** |
| **Sponsor role:** | **Relationship to Participant (in the context of this project/their NPQML):** |
| *Please provide comments based on your experience and knowledge which explicitly reference the criteria below. We have provided suggested word limits but these are guidelines and not requirements.* | |
| **4.1.1: The participant establishes relationships with others within and outside of their own team, deploying appropriate structures and/or processes to mitigate against any barriers.**  With reference to specific relationships, you should comment on how the participant established and sustained these relationships, why they were the most important/relevant for the purpose of their project, and the impact these relationships have had on the stated project. You should also comment on how the participant deployed appropriate structures and/or processes to overcome barriers to effective collaboration, and so should comment in particular on any relationships build with more challenging partners/stakeholders.  *[approx. 500 words]* |  |
| **Please comment on anything else which you believe would support the participant’s NPQ submission.** |  |
| I confirm that the Participant named here has completed the named project over at least two terms and that the above comments and supporting evidence are my own. | **Sponsor signature:**  *Please not that electronic signatures or typed names will not suffice; please print, sign and scan this document.* |